



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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**Chief Executive**  
Julie Beilby BSc (Hons) MBA

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Gibson Drive  
Kings Hill, West Malling  
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West Malling (01732) 844522

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To: MEMBERS OF THE COUNCIL

Dear Sir/Madam

I hereby summon you to attend a meeting of the Tonbridge and Malling Borough Council which will be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Tuesday, 31st October, 2017 at 7.30 pm, when the following business is proposed to be transacted:-

### **PART 1 - PUBLIC**

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|----|--|---------|
| 1. | Apologies for absence  | 3 - 4   |
| 2. | Declarations of interest<br><br>To declare any interests in respect of recommended items                 | 5 - 6   |
| 3. | Minutes<br><br>To confirm as a correct record the Minutes of the meeting of Council held on 11 July 2017 | 7 - 14  |
| 4. | Mayor's Announcements  | 15 - 16 |
| 5. | Questions from the public pursuant to Council Procedure Rule No 5.6                                      | 17 - 18 |
| 6. | Questions from Members pursuant to Council Procedure Rule No 5.5   | 19 - 20 |
| 7. | Leader's Announcements   | 21 - 22 |

8. Reports, Minutes and Recommendations 23 - 24

To receive and consider reports, minutes and recommendations from the meetings of the Cabinet and Committees set out in the Minute Book and officers' reports on any matters arising from them, and to receive questions and answers on any of those reports.

**Matters for recommendation to the Council are indicated below at items 9, 10 and 15 (the latter contains exempt information).**

9. Strategic Risk Register 25 - 32

Item CB 17/54 referred from Cabinet minutes of 11 October 2017

10. Treasury Management Update and Mid-Year Review 33 - 56

Item CB 17/55 referred from Cabinet minutes of 11 October 2017

11. Appointment of Cabinet 57 - 58

To note the Leader's appointments to the Cabinet and the portfolios they will hold. (Details will be circulated at the meeting).

12. Appointment of Committees, Advisory Panels and Boards and Other Member Groups 59 - 60

To consider the composition and appointments made to a number of Committees, Advisory Panels and Boards and Other Member Groups as a consequence of the preceding item. (Details will be circulated at the meeting).

13. Appointments to Outside Bodies 61 - 62

14. Sealing of Documents 63 - 64

To authorise the Common Seal of the Council to be affixed to any Contract, Minute, Notice or other document requiring the same.

**PART 2 - PRIVATE**

15. Leisure Trust - Review of Service Fee/Business Plan 65 - 100

(LGA 1972 Sch 12A Paragraph 3 – Financial or business affairs of any particular person)

Item CB 17/64 referred from Cabinet minutes of 11 October 2017

JULIE BEILBY  
Chief Executive  
Monday, 23 October 2017